

TCSPP TEMPLATE 6.3

TCSPP MONITORING AND ADJUSTING EVALUATION

The following summary questions are related to **TCSPP Monitoring and Adjusting**. They are designed as a culminating activity for the system to plan the monitoring process that will ensure that the systemwide improvement plan leads to effectively supporting local schools and building capacity for improved student achievement for all students.

Evidence of Monitoring Dates – Listing Required

What are the calendar dates (Nov/Dec and May/June) when the Systemwide Leadership Team will meet to sustain the Tennessee Comprehensive Systemwide Planning Process?

Identify the person(s) responsible for monitoring along with their position and the role they will play in the monitoring process.

November 7, 2007 and May 7, 2008 are the calendar dates for the Systemwide Leadership Team to meet. **Our actual dates were December 3, 2007 and April 17, 2008. Sign in sheet and minutes on file at Central Office.**

Anderson County Schools has a three-part monitoring/adjusting process. The Leadership Team chaired by Director of Schools, V.L. Stonecipher, meets biannually to make sure ACS is progressing on the entire TCSPP. Component 1 Team, chaired by Denise Wilburn (Director of Federal Projects); Component 2 Team, chaired by Larry Foster (Director of CTE) and Debbie Long (Preschool Director); Component 3 Team, chaired by Johanna Whitley (Director of Technology); Component 4 Team, chaired by Chuck Puglisi (Director of Instruction); Component 5 chaired by Denise Wilburn (Director of Federal Projects); and **Component 6 chaired by Sue Voskamp (Director of Special Education)** meet as often as necessary to update information to keep the TCSPP current. Updated components are posted on the ACS SharePoint website. SMART teams, chaired by Terri Ferry (Director of Student Services--goal 1), Jess Anne Cole (Principal of Norris Elementary School--goal 2 & 7), Bob McCracken (Co-Director of Special Education--goal 3), **Ginger Spradline (Curriculum Coordinator at Clinton High School--goal 4)**, Linda Davis (Principal of Clinton High School--goal 5), Katrina Oakley (Principal of **Grand Oaks** Elementary School--goal 6) meet ~~monthly~~ **quarterly** to track the progress throughout the year on action steps of the TCSPP goals. Reports from the SMART teams are turned in to the Director of Schools.

Evidence of a Process for Monitoring Plan - Narrative Response Required

What will be the process that the Systemwide Leadership Team will use to review the analysis of the data from the assessments and determine if adjustments need to be made in our plan?

By the November 7, 2007 Systemwide Leadership Team meeting, the Component 3 and 4 teams will have completed their updates for preview by the leadership team. The systemwide leadership team will then make recommendations for further data analysis or recommendations for adjustments to the goals in Component 5. **Complete. Data analysis reviewed November 8, 2007 and April 4, 2008. Adjustments to goals and actions steps are documented in Component 5. The next data analysis will occur in Oct/Nov, 2008.**

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Evidence of a Process for Adjusting Plan- Narrative Response Required

What will be the process that the Systemwide Leadership Team will use for adjusting our plan (person(s) responsible, timeline, action steps, resources, evaluation strategies) when needed?

SMART teams for monitoring each of the goals in Component 5 will take the updated Components 1-4 as well as recommendations from the Leadership Team and compare to the ongoing implementation of the “action steps,” “implementation plans,” and the resulting persons responsible, timelines, action steps, resources and evaluation strategies of the goals. In each of their monthly meetings (second Tuesday of each month), any new updates will be discussed and any recommended changes to goals, action steps, or the implementation plans will be reported to the Director of Schools. Once approved by the Director of Schools, changes will be made in Component 5 and posted on the ACS SharePoint website for review and comment. The board of education will be informed and approve (or not) of any recommended adjustments in their monthly board meeting.

Evidence of a Plan for Communicating To All Stakeholders- Narrative Response Required

How will the Systemwide Leadership Team communicate success/adjustments of the plan to stakeholders?

Ongoing adjustments/successes will be communicated with stakeholders at system-wide meetings, through the work of the Public Relations committee of the Anderson County Board of Education, and through the State of the District Address given biannually to be published in local newspapers, local TV, local radio, and district Podcasts.

