



Office of Technology

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On-Line Software for the 2009-10 SY

TO VISIT THE LINKS ON THIS HANDOUT, HOLD DOWN THE CONTROL KEY (bottom left or right of your keyboard) WHILE CLICKING ON THE BLUE HYPERLINKS.

1. www.acs.ac- ACS Main website...
2. **Need a New Accounts, including ACS E-Mail?** ACS Employees should complete the [new account form](#) posted on the ACS website and fax it to Christy. 463-7213 ACS Employees will log-in to e-mail using the link located on the main ACS website. If you are a **new employee**, the OOT will call you using the phone number you provided on your [new employee account form](#) to let you know when your e-mail account is ready for your use. We will also send an e-mail to your principal/supervisor informing them your account is ready. The OOT will also send you an e-mail listing your other usernames and passwords for the software titles listed below. Please review [ACS E-Mail Archiving Policy](#) before using your e-mail account.
3. **ACS On-Line Software ▶ = ALL On-Line Software... can be found ▶ on the main ACS website. www.acs.ac**
Please read the information concerning each software title very carefully, each piece of software has different instructions.
 - a) ▶ [SharePoint Sites](#)- Password Required (Same as your E-Mail Username and Password)
 - b) ▶ [My PDC](#)- Staff Development Records and Workshop Calendars - When you complete item #2 (above) we will also create your *My PDC* account. The OOT will e-mail you a temporary username and password. Users will change their username and password the first time they log-in to the software. (I recommend using the same username and password as your e-mail.) (Everything is the same as last year.)
 - c) ▶ [Blackboard](#)- Gradebook, On-line Testing, Teacher Course Website, and Student Websites – Please see your school site Blackboard Administrator for account information. (Everything is the same as last year.)
 - d) ▶ [United Streaming](#)- *ACS is in the process of purchasing United Streaming for the 2009-2010 SY. The purchase process is not complete as this time. I will e-mail you as soon as the purchase is complete and I have the account information.*
 - e) ▶ [Skills Tutor](#) - Used for Credit Recovery in Grades 9-12 and used in the grades 1-12 for daily instruction. When you complete item #2 (above) we will also create your *Skills Tutor* account. The OOT will e-mail you a temporary username and password. Users will change their username and password the first time they log-in to the software. (I recommend using the same username and password as your e-mail.) This is great software to be used with **ALL grades and subject areas.** [Click Here](#) to learn how to use **Skills Tutor**. (Everything is the same as last year.)

- f) ► [Brain-Pop](#)- Use username, **acs01** and password, **acs01 during** school hours. Use **acs01_teacher** for the username and **acs01** as the password **after school hours and at home**. Please inform your students of these usernames and passwords... [Click Here](#) to learn more about Brain Pop. (Everything is the same as last year.)
- g) ► [Custom Guides](#)- This program is new to ACS this year and it is wonderful! Please plan to use [Custom Guides](#) for your training needs and the needs of your students. This year ACS will begin loading *MS Office 07* on all NEW machines; this software is very different than the older version, *MS Office 03*. [Custom Guides](#) will be the product that will help you learn how to use *MS Office 07* and many other software products. You also have the ability to print *Quick Reference Guides* (cheat sheets) for all the MS Office products! **I will send you the log-in information very soon.**
- h) ► [Destiny](#)- On-line Library, District Wide (No username or password needed.) (Everything is the same as last year.)
- i) ► [Skyward, Educator Access Plus](#)- Each classroom teacher will log-in to *Educator Access Plus* by using the same username and password as ACS e-mail. You will receive an e-mail message from Johanna Whitley to let you know that Skyward is ready for your use. (Sometime during the week of August 3-7.)
- j) ► [Easy IEP](#)- Special Education Staff Only, call the SpEd office for more information concerning accounts. (Everything is the same as last year.)
- k) ► [Safe Schools On-line Software](#) - Used to complete safe schools training. When you complete item #2 (above) we will also create your *Safe Schools* account. You will **NOT** have a password for *SafeSchools*, *but you will have a log-in name...* we will e-mail you your username for SafeSchools. (Everything is the same as last year.)
- l) ► [Maps 101](#)- No Username or Password Required **while at school**, however the username is **acs01 and the password is acs01** when using the software at home or away from the school building. [Click Here](#) to learn more about **Maps101**. (Everything is the same as last year.)
- m) ► [ParentLink](#)- When you complete item #2 (above) we will also create your *ParentLink* account. The OOT will e-mail you a temporary username and password. Users will change their username and password the first time they log-in to the software. (I recommend using the same username and password as your e-mail.) [Click Here](#) to learn how to use **ParentLink**. (Everything is the same as last year.)
- n) [Understand nComputing in ACS](#)- MOST all new computers in ACS are nComputing workstations. To learn more about this technology click on the links below. (Everything is the same as last year.) [n-Computing Power Point](#), **N-Computing Informational Training Videos-** [Video #1](#) and [Video #2](#)
- o) [Centurion CompuGuard](#) – Most new computers in ACS have been configured with Centurion, software which upon a re-boot of a computer... “re-loads” the computer with a new load! This is a new wonderful technology, however, it is important that all ACS users (including students) understand how it truly works. Please review this document and share this information with your students. [Click Here](#) to view the document. (Everything is the same as last year.)

4. ACS has adopted the [National Technology Standards](#) for students, teachers, and administrators. ([Posted ACS Website](#))

5. [ENA](#) (Educational Networks of America) is our network provider... Our network is filtered! We have AUP for both students and employees. **Make sure you sign the [Employee Acceptable Use Policy](#) each year.** The student AUP is posted in the [ACS Code of Conduct](#). Click [here](#) to review steps for using the Internet in your classroom.

6. Trouble Tickets- School based CoreTeam Members- The complete list of [CoreTeam members](#) can be found at... www.acs.ac/Core_Team/Core_Team.htm If you are having trouble with the technology in your classroom or office, please ask your [CoreTeam](#) member to submit a trouble ticket. Trouble Tickets are the only way we know you need help.